



## DELEGATED DECISION IN CASE OF URGENCY (PROCEDURE RULE 19 – SOUTH TEES DEVELOPMENT CORPORATION CONSTITUTION)

This form should be used to record decisions taken under urgent decision arrangements by the Chief Executive in consultation with the Chair of the South Tees Development Corporation Board, Group Director of Finance & Resources and Monitoring Officer, where the decision needs to be taken urgently and it is not practicable to form a quorate meeting of the board.

A record of this decision must be submitted to the next STDC Board. An annual record is also maintained by the Monitoring Officer.

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| <b>OFFICER:</b><br>INTERIM MONITORING OFFICER                      | <b>DATE DECISION TAKEN:</b> 30 June 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>DECISION NO:</b><br><br><i>(See Governance Team for number)</i> | <b>DELEGATION POWER AND PAGE OF CONSTITUTION:</b><br><br><b>Urgency provisions in the STDC constitution:</b><br><br>19. Urgent Decisions<br><br>19.1 Where a decision needs to be taken urgently and it is not practical to convene a quorate meeting of the Board or relevant committee or subcommittee of the Development Corporation (where applicable), STDC Chief Executive, in consultation with the Chair (or in their absence the Vice Chair) of the Board or relevant committee or subcommittee, the Head of Finance and Resources and the Head of Legal Services, has the authority to take an urgent decision.<br><br>19.2 The Head of Legal Services will maintain a record of all 'urgent' decisions to enable the Monitoring Officer to submit a report on these decisions at least annually to the Development Corporation Board. The report will include a summary of the subject matter of the decisions taken. For the avoidance of doubt, a Referral Decision cannot be made as an Urgent Decision. |

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| <p><b>DETAILS OF DECISION:</b></p> <p><b><u>APPROVAL OF DRAFT ANNUAL GOVERNANCE STATEMENT 2025/2026 PRIOR TO PUBLICATION ON 30 JUNE 2026</u></b></p> <p>The requirement for South Tees Development Corporation (STDC) to produce an Annual Governance Statement derives from a number of pieces of legislation, which include The Accounts and Audit (England) Regulations 2015, The Local Audit and Accountability Act 2014, the Localism Act 2011, the Orders that established STDC and the STDC Constitution. The Annual Governance Statement (AGS) must review the effectiveness of the STDC governance framework and be published online to accompany the STDC externally audited Statement of Accounts.</p> <p>The next meeting of both the Committee and Board are scheduled to take place after the 30 June 2026, therefore as a case of urgency, and prior to publication of the accounts the Chief Executive has agreed the draft AGS under the urgency provisions contained within the constitution. It is noted that the draft AGS has been circulated to STDC A&amp;G members informally and members were given the opportunity to review and comment, albeit within a short timeframe.</p> <p>The AGS will be reported retrospectively (in draft) format to:</p> <ul style="list-style-type: none"> <li>- STDC Audit &amp; Governance Committee to provide further comment on the draft AGS; and</li> <li>- A further final version of the AGS will be presented to the STDC Audit &amp; Governance Committee for comments and the Board for approval after the period of public inspection and after receipt of the final reports of the internal and external auditors.</li> </ul> |
| <p><b>FINANCIAL IMPLICATIONS:</b></p> <p>No direct financial implications however in line with Accounts and Audit England Regulations 2015 the draft AGS should be filed alongside draft accounts.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>EXISTING BOARD DECISION WHICH ASSIGNED THE NECESSARY FUNDING:</b></p> <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>PROCESS OF PARTNER CONSULTATION:</b></p> <p>As good practice the STDC Audit &amp; Governance committee are to be consulted and have the opportunity to provide comment on the draft AGS.</p> <p>The STDC Board as the highest decision making body of STDC are to be consulted, have the opportunity to provide comment on the draft AGS and approve it.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>HOW THE ASSURANCE PROCESS WILL BE APPLIED TO THE DECISION:</b></p> <p>The draft Annual Governance Statement will be published alongside the Draft STDC Accounts for 2025/2026 for a 30 working day period of public inspection. Upon completion both the Draft Accounts and AGS will be finalised.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:</b></p> <p>As detailed above it is a regulatory requirement that the draft AGS is published alongside the draft accounts. Due to the timing of the Audit and Governance Committee and the statutory deadline for publication of the accounts, there is no alternative option available.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <p><b>ACTUAL OR PERCEIVED CONFLICT OF INTEREST BY ANY OF THE DECISION-MAKERS:</b></p> <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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| <p>SIGNATURE:</p>  <p>STDC CHIEF EXECUTIVE</p> <p>DATE: 30/06/2026</p> | <p>SIGNATURE:</p>  <p>CHAIR OF STDC BOARD</p> <p>DATE: 30/06/2026</p> | <p>SIGNATURE:</p>  <p>HEAD OF LEGAL SERVICES</p> <p>DATE: 30/06/2026</p> | <p>SIGNATURE:</p>  <p>INTERIM DEPUTY S73 OFFICER</p> <p>DATE: 30/06/2026</p> |
| <p><i>All sections below are for Governance Team use only</i></p> <p>DATE REPORTED TO MANAGEMENT GROUP:</p>                                            |                                                                                                                                                        |                                                                                                                                                           |                                                                                                                                                                 |

Once fully complete and signed off please return to the Governance Team.